



SAHUARO  
COUGAR  
FOUNDATION

SUPPORTING STUDENTS, TRADITIONS AND EXCELLENCE

# Mini-Grant Application

**Criteria for consideration:**

- Application must be completely filled out and submitted in compliance with procedures and criteria on the next page.

## Section 1

Name: \_\_\_\_\_ Position (circle one): Student Teacher Staff

Describe the purpose of your request. If an activity is involved, please include brochures/information.

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Activity date(s): \_\_\_\_\_ Funding deadline: \_\_\_\_\_

Funds Requested: \_\_\_\_\_ Total cost: \_\_\_\_\_

Check made payable to: (include mailing address and any pertinent information)

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Requestor Signature: \_\_\_\_\_ Date: \_\_\_\_\_





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## Section 2 (filled out by school official)

I have met with the applicant and fully endorse this application to pursue funding through the Sahuaro Cougar Foundation. Comments:

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Signature of official: \_\_\_\_\_

Printed name: \_\_\_\_\_

Title: \_\_\_\_\_

## Procedures and Criteria

- The request should be received by the Foundation no later than the first Monday of the month. Mini-Grant requests will be discussed at the Foundation board meetings which occur, in general, on the second Monday of each month.
- Individuals requesting funding must have the request form signed by a sponsoring teacher, coach, athletic director, counselor or a member of the administrative team. This signature indicates that the applicant has exhausted all other means of funding through the school. The foundation will take into account whether or not the applicant has looked for other means of funding for the request.
- All funds granted are based on the contingency that the applicant uses the funds for the stated purpose for which the funds were requested. The foundation will also consider the potential benefit of experience and information the beneficiary may bring back to the Sahuaro community. as a result of participating in the event for which funds will be granted.
- Approved funding requests are generally limited to \$300 per applicant unless the applicant presents extraordinary circumstances and is approved by a majority of the Board of Directors. Funding requests over \$300 may be partially granted.

